

# REQUEST FOR QUOTATION FOR GOODS AND SERVICES FOR AIR TRAFFIC AND NAVIGATION SERVICES

RFQ REFERENCE NUMBER:	ATNS/FAPE/RFQ23/2023/24_ PPE
ISSUE DATE:	28 JULY 2023
CLOSING DATE:	04 AUGUST 2023
CLOSING TIME:	15H00, SAST
COMPULSORY BRIEFING SESSION:	N/A
QUOTATION VALIDITY PERIOD:	60 DAYS
DESCRIPTION:	APPOINTMENT OF A SUITABLE SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT (PPE) CLOTHING TO ATNS – CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT (GQEBERHA) FOR A PERIOD OF FIVE (5) AS AND REQUIRED
RFQ DOCUMENTS MAY BE ADDRESED TO:	Procurement Officer: Simphiwe Qwabe  Email address: RFQs@atns.co.za  NB: Please note our emails can only receive documents that are less 40MB, if documents are more, please send them in separate emails
REQUIRED RETURNABLE DOCUMENTS	<ul> <li>Central Supplier Database (CSD) Report</li> <li>Duly completed and signed SBD Forms (SBD1, SBD 4, SBD 6.1)</li> <li>General conditions of contracts (GCCs) - Initialled and signed.</li> </ul>

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	ATNS Completed pricing schedule
	Valid Tax Pin Status
	Valid B-BBEE Certificate or Sworn
REQUIRED ADMINISTRATIVE	Affidavit - Certified
PRE-QUALIFICATION	Banking Details with a Bank Stamp
DOCUMENTS	Optional - Quotation on the Company
	Letterhead (aligned to ATNS pricing
	schedule)
	CIPC registration Documents
	Provide one (1) proof of previous supply
	and delivery and PPE Clothing
	contactable references. References
	must be in a form of a signed reference
	letters on a client's business letterhead
	stating the scope and description of the
MANDATORY DOCUMENTS:	services rendered, contract duration,
	with contact name, Contact number and
NB: FAILURE TO SUBMIT ALL OF	position of the referee.
THESE DOCUMENTS WILL RESULT	Datasheet / Product Catalogue of the
ON YOUR QUOTATION BEING	required items
DISQUALIFIED.	Proof of utility bill / lease agreement –
	the above document must have the
	company name or director's name. This
	address will be confirmed on CK and
	CSD report. The supplier must reside
	within 100 Km radius of Gqeberha (Port
	Elizabeth).

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## **PLEASE NOTE:**

## ATNS RESERVES THE RIGHT TO APPOINT MORE THAN ONE SERVICE PROVIDERS

PROCUREMENT OFFICER:	Simphiwe Qwabe
TELEPHONE:	011 607 1475
E-MAIL:	SimphiweQ@atns.co.za

The ATNS requests your quotations on the services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your proposal on the date stipulated. Late submissions will not be considered. Incomplete / missing documentations will invalidate the proposal submitted. ATNS is not obliged to accept the lowest or any submission received. ATNS reserves the rights to accept the whole or any portion of a quotation.

This RFQ will be evaluated on the basis of the 80:20 preference point system as stipulated in the ATNS' Procurement Policies and Procedures.



## **BIDDING STRUCTURE**

Indicate the type of Bidding	/Tendering Structure by marking with an 'X'
Individual Bidder	
Joint Venture	
Consortium	
With Sub-Contractors	
Other	
If Individual:	
Name of Bidder	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
Fax Number	
Cell Number(s)	
E-mail Address	
Postal Address	
Physical Address	
If Joint Venture or Consortion	um, indicate the name/s of the partners:
Company Name	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
E-mail Address	
Fax Number	
Postal Address	
Physical Address	

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## **ANNEXURE A: SCOPE OF WORK**

#### 1. PURPOSE OF THE REQUEST FOR QUOTATIONS

- 1.1 Air Traffic and Navigation Services SOC (herein this document referred to as "ATNS") seeks to identify and appoint suitable supplier for the supply and delivery of Personal Protective Equipment (PPE) Clothing to ATNS Chief Dawid Stuurman International Airport (Ggeberha) for a period of five (5), on an as and required basis.
- 1.2 The purpose of this RFQ is to contract with a suitably qualified supplier with specific product knowledge and the requisite capacity to execute this project within the desired quality, scope, timeframe, and cost-effectiveness for ATNS.

#### 2. SPECIFICATIONS

For detailed Specifications please see Annexure A and Costing schedules are listed in Annexure B.

## 2.1 Detailed Specifications

	Item Description	
Item	Specification	Pictures
Mens - Safety Boot	<ul> <li>Full Grain Leather</li> <li>Soft, breathable nylon mesh lining</li> <li>Dual density EVA footbed for comfort</li> <li>Soft, breathable nylon mesh sock lining</li> <li>Resilent PU midsole for cushion and rebound.</li> <li>Durable rubber outsole for traction</li> <li>Cement construction</li> <li>Colour: Brown</li> <li>Size:</li> </ul>	



	lí	em Description
Item	Specification	Pictures
Mens - Safety Boot	<ul> <li>Full Grain Leather Upper</li> <li>Soft, breathable nylon mesh lining</li> <li>Molded EVA foam footbed for longwearing comfort</li> <li>Nylex sock lining keeps feet dry.</li> <li>Resilent PU midsole for cushion and rebound.</li> <li>Durable rubber outsole for traction</li> </ul>	
2001	<ul><li>Cement construction</li><li>Colour: Black</li></ul>	
Mens - Safety Boot	<ul> <li>Full Grain Leather Upper</li> <li>Soft, breathable nylon mesh lining</li> <li>Molded EVA foam footbed for longwearing comfort</li> <li>Nylex sock lining keeps feet dry.</li> <li>Resilent PU midsole for cushion and rebound.</li> <li>Durable rubber outsole for traction</li> <li>Cement construction</li> <li>Colour: Dark Beige</li> </ul>	
Mens - Carbon Composite Toe Work Boot	<ul> <li>Full Grain Leather</li> <li>Soft, breathable cooling mesh lining</li> <li>Contoured, Engineered Comfort footbed with rebound foam top layer.</li> <li>Soft, breathable cooling mesh sock lining with CLEANSPORT NXT probiotic odor control</li> <li>Comfort engineered to support your foot. Made with</li> </ul>	

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	Item Description	
Item	Specification	Pictures
	lightweight cushioning that is durable and provides more energy return than other foams.  • Durable rubber outsole + SRX for extreme slip resistance"  • Colour: Black	
Mens - Carbon Composite Toe Work Boot	<ul> <li>Full Grain Leather</li> <li>Soft, breathable cooling mesh lining</li> <li>Contoured, Engineered Comfort footbed with rebound foam top layer.</li> <li>Soft, breathable cooling mesh sock lining with CLEANSPORT NXT probiotic odor control</li> <li>Comfort engineered to support your foot. Made with lightweight cushioning that is durable and provides more energy return than other foams.</li> <li>Durable rubber outsole + SRX for extreme slip resistance</li> </ul>	
Womens - Safety Boot	<ul> <li>Colour: Dark Brown</li> <li>Slip-resistant outsole</li> <li>Protective steel toe and electrical hazard properties</li> <li>Highly durable and waterproof leather</li> <li>Lined interior for breathability and the cushioning underfoot for comfort</li> <li>Colour: Black</li> </ul>	

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	Item Description	
Item	Specification	Pictures
Womens - Chelsea-style Safety Boot	<ul> <li>straight-forward slip-on boots style suited for industrial work environments.</li> <li>Slip-resistant outsole</li> <li>Electrical hazard protection, slip-resistant outsole and a steel safety toe cap</li> <li>Highly durable including cement construction and waterproof leather.</li> <li>Colours: Butterscotch</li> </ul>	
Reflective Conti Work Jackets	<ul> <li>50mm JW REFLECT 1204 yellow &amp; silver reflective tape for increased visibility.</li> <li>Chest pocket with press stud closure and pen pocket</li> <li>Large front pockets</li> <li>Concealed YKK zip</li> <li>Side slits for ease of movement</li> <li>Bar tacks on stress points</li> <li>Fabric: VERSATEX 65/35 Polycotton Twill</li> <li>Colour: Royal Blue</li> <li>Size: XS - XL</li> </ul>	
Dustcoat	<ul> <li>Extra length garment with back vent</li> <li>Two large front pockets</li> <li>Chest pocket with pen division</li> <li>Concealed press stud front</li> <li>Bar tacks on stress points for extra strength</li> <li>Fabric: 65/35 polycotton twill</li> <li>Colour: Royal Blue</li> <li>Size: S - 3XL</li> </ul>	

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	Item Description	
Item	Specification	Pictures
Reflective Conti Work Trousers	<ul> <li>50mm JW REFLECT 1204 yellow &amp; silver reflective tape for increased visibility.</li> <li>Elasticised back waistband</li> <li>Concealed YKK zip</li> <li>Bar tacks on stress points</li> <li>Back pocket</li> <li>Triple needle stitching on inner leg and back rise</li> <li>Two deep slant pockets with self-fabric pocket bags</li> <li>Fabric: VERSATEX 65/35 Polycotton Twill</li> <li>Colour: Royal Blue</li> <li>Size: 26 - 54</li> <li>Indigo open-ended denim</li> <li>Half elasticised waistband for comfort</li> <li>Two front pockets with deep self-fabric pocket bags</li> <li>Two back pockets</li> <li>Concealed inner pocket.</li> <li>Triple needle lapped seams on inner leg and back rise for extra strength.</li> <li>Concealed YKK zip</li> <li>Bar tacks on stress points for extra reinforcement</li> </ul>	Pictures
Denim Work Trousers	<ul> <li>Fabric: 93% Cotton, 5%</li> <li>Polyester, 2% Viscose</li> <li>Colour: Indigo (Denim)</li> <li>Size: 26 - 54</li> </ul>	

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	It	tem Description
Item	Specification	Pictures
Denim Work Jacket	<ul> <li>Chest pocket with press stud closure and pen division</li> <li>Large front pockets for convenient storage</li> <li>Concealed brass YKK zip</li> <li>Side slits for ease of movement</li> <li>Industrial wash</li> <li>Indigo ring-spun denim</li> <li>Bar tacks on stress points</li> <li>Fabric: 93% Cotton, 5% Polyester, 2% Viscose</li> <li>Colour: Indigo (Denim)</li> <li>Size: XS - XL</li> </ul>	



	Item Description	
Item	Specification	Pictures
General Purpose Gumboots	<ul> <li>CE Approved to: EN ISO 20347:2012 OB—SRA</li> <li>Oil and acid resistant sole with 66 shore A hardness</li> <li>Virgin PVC upper with flex resistance to avoid surface cracking.</li> <li>Boot upper made of 55 shore A hardness.</li> <li>Ergonomically designed.</li> <li>UV stabilized PVC to maintain colour durability.</li> <li>Virgin PVC nonslip hardwearing sole with strong grip</li> <li>Flexible tread pattern to eliminate surface build up</li> <li>Superior sock lining in 100% polyester for quick dry and durability</li> <li>Long wearing</li> <li>Moulded wool innersole for comfort.</li> <li>Material: Recycled black PVC upper/Virgin PVC sole</li> <li>Colour: Black</li> <li>Size:</li> </ul>	



	It	em Description
Item	Specification	Pictures
Raincoat	<ul> <li>Clear side panels in hood</li> <li>Reinforced seams for extra strength</li> <li>Heat sealed seams for improved water resistance.</li> <li>Concealed elastic storm cuffs.</li> <li>Stow away hood with draw cord</li> <li>117cm full length</li> <li>Double press stud front closure</li> <li>2 Large front pockets with flap closure</li> <li>Fabric: Polyester PVC</li> <li>Colour: Navy, Yellow</li> <li>Size: S - 4XL</li> </ul>	
	<ul> <li>Rainproof: Made from specialised fabric that is water resistant</li> <li>Heat seal tape applied to all seams to prevent water from leaking through.</li> <li>Double needle lapped seams for strength.</li> <li>Storm flap over zip on jacket</li> <li>Storm cuffs cover concealed elasticised cuff for secure fit.</li> <li>Stowaway hood and jacket hem with adjustable draw cord for a snug fit</li> <li>Two large concealed front pockets</li> </ul>	

Strength

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Rain Jacket

Extra

air flow

Underarm & back vents for

Fabric: Polyester PVC



	It	tem Description			
Item	Specification	Pictures			
	<ul> <li>Colour: Navy, Olive, Yellow, Black</li> <li>Size: S - 4XL</li> </ul>				
Extra Strength Rain Trousers	<ul> <li>Rainproof: Made from specialised fabric that is water resistant</li> <li>Heat seal tape applied to all seams to prevent water from leaking through, ensuring protection from the elements.</li> <li>Double needle lapped seams for strength</li> <li>Comfortable elasticised waistband</li> <li>Fabric: Polyester PVC</li> <li>Colour: Navy, Olive, Yellow, Black</li> <li>Size: S - 4XL</li> </ul>				



	Item Description							
Item	Specification	Pictures						
High Viz Rain Jacket with Reflective Tape	<ul> <li>Rainproof: Made from specialized water-resistant fluorescent PVC</li> <li>50mm JW REFLECT 0717 silver reflective tape for increased visibility.</li> <li>Heat seal tape applied to all seams to prevent water from leaking through, ensuring protection from the elements.</li> <li>Double needle lapped seams for strength.</li> <li>Storm flap over YKK zip on jacket</li> <li>Storm cuffs cover concealed elasticized cuff for secure fit.</li> <li>Stowaway hood and jacket hem with adjustable draw cord for a snug fit</li> <li>Two large concealed front pockets</li> <li>Underarm &amp; back vents for air flow.</li> <li>Fabric: Polyester PVC</li> <li>Colour: High Viz Orange, High Viz Yellow, High Viz Lime Green</li> <li>Size: S - 4XL</li> </ul>							



	Item Description							
Item	Specification	Pictures						
High Viz Rain Trousers with Reflective Tape  Nitrile Double	<ul> <li>50mm JW Reflect 0712 reflective tape.</li> <li>Reinforced seams for extra strength</li> <li>Heat sealed seams for improved water resistance.</li> <li>Ankle poppers on trouser hem</li> <li>Fabric: Polyester PVC</li> <li>Weight: 185gm²</li> <li>Size: S - 4XL</li> <li>Colour: High Viz Orange, High Viz Yellow, High Viz Lime Green</li> <li>Nitrile sandy coating on palm area for excellent grip, and hand protection in wet and oily conditions</li> <li>Fully dipped nitrile smooth provides full hand protection and liquid repellence.</li> <li>Weight average of 60grams per pair</li> <li>Flexible, with good dexterity</li> <li>Excellent abrasion resistance</li> <li>Oil proof and offers antiacid and anti-alkali penetration resistance.</li> <li>Fabric: Nylon sock with Nitrile sandy coating</li> <li>Colour: Blue/Black</li> </ul>	JONSSON CE CONTROL OF THE PARTY						
Dip Gloves	• Size: 8-10							

Eastgate Office Park, Block C,



	Item Description							
Item	Specification	Pictures						
Nylon PU Palm Gloves	<ul> <li>13 Gauge black polyester shell with black PU coating</li> <li>Flexible and comfortable</li> <li>Excellent elastic characteristics, micropore structure</li> <li>Abrasion and tear resistance</li> <li>Antistatic</li> <li>Suitable for electronic and precision instrument assembly</li> <li>Wrist length</li> <li>Fabric: Nylon shell with black PU coating</li> <li>Colour: Black</li> <li>Size: 8 - 10</li> </ul>	JANSEN WORKWEAN COMMENT OF THE PARTY OF THE						
Unisex Sun Hats	<ul> <li>Legendary Hats</li> <li>Hard stone washed.</li> <li>UV radiation protection from the harsh effects of the sun</li> <li>Fabric: 100% Brushed Cotton Canvas</li> <li>Colour: Navy, Fatigue, Khaki, Black, Bark</li> <li>Size: M, L</li> <li>Cowhide Leather Gloves</li> <li>Fabric: Leather</li> <li>Colour: Yellow</li> </ul>							
Leather Gloves	Size: L	WHE I						

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	Item Description									
Item	Specification	Pictures								
VS 9390	<ul> <li>9 Base lens</li> <li>Mirror finish</li> <li>Hard coat</li> <li>Lightweight</li> <li>Soft nose pad</li> <li>Soft temple tip</li> <li>CE approved to EN 166:2001</li> <li>Meet ANSI Z87.1 standard.</li> </ul>									
Indoor/Outdoor	Size: Standard									
Spectacles	Colour: Mirror									
	<ul> <li>9 base lens; one piece lens; CSA coverage; Universal Fit</li> <li>Grey lens in 3A coating (Anti-scratch, Anti-static, and Anti-UV)</li> <li>Ratchet system</li> <li>Good flexible frame</li> <li>Light weight: 26g</li> <li>Slick temple design</li> <li>Nose adjustable to fit over various face shapes; one-hand operation.</li> <li>Dual-shot soft nose piece</li> <li>Soft temple pads</li> <li>This model meets ANSI Z87.1-2015, CE EN166 and CSA Z94.3 standards.</li> </ul>									
Raptor Grey Spectacles	<ul><li>Size: Standard</li><li>Colour: Grey</li></ul>									
Elite Anti-Fog Goggle	<ul> <li>Robust design</li> <li>Soft seal &amp; easily adjustable headband</li> <li>Impact resistant</li> <li>Anti-fog</li> <li>Meet ANSI Z87.1 standard.</li> </ul>									

Air Traffic and Navigation Services Company SOC Limited

Eastgate Office Park, Block C, South Boulevard Road, Bruma Private Bag X15, Kempton Park 1620 Tel +27 11 607 1000 | Fax +27 11 607 1570 Company Reg. No. 1993/004150/30 ISO 9001 certified www.atns.com

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	Item Description								
Item	Specification	Pictures							
High Viz Rain Trousers with	Colour: Clear  50mm JW Reflect 0712 reflective tape. Reinforced seams for extra strength Heat sealed seams for improved water resistance. Ankle poppers on trouser hem Fabric: Polyester PVC Weight: 185gm² Size: S - 4XL								



	tem Description
Specification	Pictures
<ul> <li>Standard and Specification of High Visibility Retro Reflective Jacket or Tabard</li> <li>The colour of the retro reflective jacket or tabard shall be lime green for normal operations and bright orange for Emergency Departments as per the EN471 colour match.</li> <li>The jacket or tabard shall have one (1) reflective stripe vertically along the shoulders (similar to braces).</li> <li>The jacket or tabard shall have one reflective stripe horizontally cross the waist.</li> <li>The company logo/name shall be embossed at the back of the jacket or tabard and be visible from a distance.</li> <li>The logo / name must be in black unless the corporate colours dictate otherwise.</li> <li>Where required the designation of the person can be embossed at the bottom of the back of the jacket in black with an Arial font.</li> <li>The retro reflective garment shall conform to the EN471 standard Class 2 as a minimum requirement. The retro reflective strip shall be</li> </ul>	TENTAS SENES
	<ul> <li>Standard and Specification of High Visibility Retro Reflective Jacket or Tabard</li> <li>The colour of the retro reflective jacket or tabard shall be lime green for normal operations and bright orange for Emergency Departments as per the EN471 colour match.</li> <li>The jacket or tabard shall have one (1) reflective stripe vertically along the shoulders (similar to braces).</li> <li>The jacket or tabard shall have one reflective stripe horizontally cross the waist.</li> <li>The company logo/name shall be embossed at the back of the jacket or tabard and be visible from a distance.</li> <li>The logo / name must be in black unless the corporate colours dictate otherwise.</li> <li>Where required the designation of the person can be embossed at the bottom of the back of the jacket in black with an Arial font.</li> <li>The retro reflective garment shall conform to the EN471 standard Class 2 as a</li> </ul>

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	Item Description								
Item	Specification	Pictures							
	a white vinyl encapsulated high gloss 55mm wide certified tape and conform to EN471 Class 2 standards.  • A high visibility day glow lime or orange (in the case of emergency personnel), coloured fabric as required in the EN471 standard.  Airside Personal Protective Equipment  • UNCONTROLLED COPY WHEN PRINTED B080 001ASOP Airside Personal Protective Equipment Version: 10 Regulatory and Quality Assurance Confidential Revised Date: 10th August 2017 Corporate Office Page 4  • A retro-reflective shirt may be worn instead of the retro-reflective jacket. The standard as established for the retro-reflective garments shall be applicable. No other garment may be worn over this shirt.  • A second horizontal reflective stripe is optional.								

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	It	Item Description								
Item	Specification	Pictures								
Sun SPF50+ Gel-Creme Oil Control Dry Touch 50ml	Eucerin Face Oil Control     Sun Gel-Creme 50ml helps     protect your skin from the     harmful effects of the sun     with SPF 50+. It also helps     fight shine, making it     perfect for oily or acne-     prone skin. Long-lasting     matte finish.	SOURCE STATE OF THE STATE OF TH								
	Heliocare Advanced Gel SPF 50 (Oil-Free) is a topical sun protection gel in an innovative lightweight formulation that is quickly and uniformly absorbed to protect the skin against daily environmental challenges. Suitable for normal, combination, and oily skins	Cantabria lobs HELIOCARE ADVANCED  GEL 30/45CREDB PROTECTOR SULAN  FROM PROTECTOR  FROM PROTEC								
Heliocare Gel SPF 50 (Oil- Free)		- HANGER								

#### 2.2 GENERAL INFORMATION

- All goods offered must comply with applicable South African National Standards (SANS) and South African Bureau of Standards (SABS) requirements. Proof of certification in this effect must be included with the bid.
- Pictures in this RFQ document serves as a representation of the required goods for ease of reference only. They are meant to complement the descriptions in keeping with the ATNS's envisaged requirements.

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- Tenderers must note that wherever this document refers to any particular trademark, name, patent, design, type, specific origin or producer, such reference shall be deemed to be accompanied by the words 'or equivalent.
- Shortlisted bidders will be required to provide samples on the proposed items and will be given 5 working days to deliver the items for inspection at ATNS - Chief Dawid Stuurman International Airport Gqeberha (Port Elizabeth). FAILURE TO PROVIDE SAMPLES WILL RESULT IN DISQUALIFICATION.
- SAMPLES WILL BE KEPT BY ATNS FOR THE DURATION OF THE CONTRACT PERIOD AND WILL BE RETURNED TO THE SERVICE PROVIDER WHEN THE CONTRACT EXPIRES. The samples shall be sealed in a box, adequately labelled with the name of the bidder.
- The delivery cost of samples will be at the bidder's account.
- Once the samples are approved and the appointment confirmed, the bidder will be expected to include the ATNS Logo.
- Artwork to be done by supplier and approved by ATNS.
- The Tenderer shall clearly state the guarantee offered from date of delivery and name of the manufacture of each item.

### 2.3 PACKAGING

Packaging must be presentable and well packaged to be locally or nationally delivered.

#### 2.4 COLLECTION AND DELIVERIES

- Deliveries must take place within 7 working days of placing an official order, except in emergency circumstances.
- The service provider shall at all times remain fully and solely responsible for the timeous delivery of service/goods to ATNS.
- Delivery of products must include the off-loading thereof at the service provider's own risk and cost to the designated delivery addresses as indicated above.
- Service provider must supply and ensure their own labour for the offloading of the products at the designated ATNS sites.



 An official order must be issued before any delivery may be made to ATNS - Chief Dawid Stuurman International Airport Gqeberha (Port Elizabeth), Unless in an emergency.

#### 2.5 REJECTION

- If the supplier fails to comply with his/her obligations under the order/contract, ATNS
  may reject any part of the items by giving written notice to the supplier specifying the
  reason for rejection and whether and within what period replacement of items or rework are required.
- In an event of defect in goods and the sizes do not fit, the goods will be returned at the bidder's cost.
  - In the case of items delivered, ATNS may return the rejected items to the supplier at the supplier's risk and expense.

#### 2.6 CONTRACT DURATION

• The duration of the contract will be 5 years (60 months); and a legally binding contract will be concluded by the ATNS and the successful service provider(s), which will outline each of party's performance rights and obligations

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## **ANNEXURE B: PRICING SCHEDULES.**

This section provides the tenderer with guidelines and requirements regarding the completion of the Price Schedule.

It	ems Description	Qty	Year 1	Year 2	Year 3	Year 4	Year 5
1.	Mens – Safety Boot	1					
2.	Mens – Safety Boot	1					
3.	Mens – Safety Boot	1					
4.	Mens – Carbon Composite Toe Work Boot	1					
5.	Mens – Carbon Composite Toe Work Boot	1					
6.	Womens – Safety Boot	1					
7.	Womens – Chelsea- style Safety Boot	1					
8.	Reflective Conti Work Jackets	1					
9.	Dustcoat	1					
10.	Reflective Conti Work Trousers	1					
11.	Denim Work Trousers	1					
12.	Denim Work Jacket	1				J	
13.	General Purpose Gumboots	1				A	

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lt	ems Description	Qty	Year 1	Year 2	Year 3	Year 4	Year 5
14.	Citio Decemption	1	10011	1 our 2	1 car c	10011	10010
	Raincoat						
15.		1					
	Jacket						
16.	Extra Strength Rain	1					
	Trousers						
17.		1					
	with Reflective Tape						
18.		1					
	Trousers with						
	Reflective Tape						
19.		1					
	Gloves						
20.		1	+				
۷٠.	Gloves	'					
21.	Unisex Sun Hats	1	<del> </del>				
۷۱.	Childox Guil Flats	'					
22.		1					
22.	Leather Gloves	ı					
23.		1					
23.	Indoor/Outdoor	'					
	Spectacles						
24.		1					
۷٦.	Spectacles	'					
25.		1					
20.	Goggle						
26.		1					
_0.	Trousers with						
	Reflective Tape						
27.		1					
	crème Oil Control						
	Dry Touch 50ml						
28.		1					
	Reflective vests						
29.		1					
	50 (Oil-Free)						
30.	Embroidery (ATNS	1					
	Logo)						
31.	Printing (ATNS						
	Logo)						<u> </u>
Total p	er year						
					Total for 5 ye	ears (VAT Excl.)	
				V	AI @15% (W	nere applicable)	

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Air Traffic and Navigation Services Company SOC Limited

Company Reg. No. 1993/004150/30 ISO 9001 certified

Eastgate Office Park, Block C, South Boulevard Road, Bruma Private Bag X15, Kempton Park 1620 Tel +27 11 607 1000 | Fax +27 11 607 1570 www.afns.com Directors: Zola Majavu CD (SA) (Chairman)
Nozipho Mdawe (Chief Executive Officer)
Matome Moholola (Chief Financial Officer) Ameen Amod CD (SA), Chris R Burger,
Matindi Netuheni, Khutile Boqwana, Nhlanhta Ngema, Nomathemba C S Kubheka,
Precious Sibiya CA (SA), Princess Mangoma, Siyabonga Kudumeta



Items Description	Qty	Year 1	Year 2	Year 3	Year 4	Year 5
			Т	otal for 5 year	rs (VAT Incl.)	

## **Pricing Notes:**

- All Prices must be quoted in South African Rand, exclusive of VAT.
- To facilitate like-for-like comparison, bidders must submit pricing strictly in accordance
  with this price schedule and utilizeilise a different format. Deviation from this pricing
  schedule will result in a bid being disqualified.
- Provide quoted prices which is inclusive of all items (preparation, material, labour and transport costs).
- All escalations should be aligned or factor in government gazetted prices.

NB: The pricing schedule must be fully completed (100%) and submitted. Failure to comply with this instruction will result in the bid being disqualified.



#### ANNEXTURE C: CONTROL CENTRE UNITS ADDRESSES

AIRPORTS DELIVERY ADDRESS	
CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT	ATNS Control Complex Allister Miller Dr Walmer Gqeberha Chief Dawid Stuurman International Airport

NAME OF THE COMPANY
DESIGNATION
SIGNATURE
CSD NUMBER
~~~

#### PREFERENTIAL PROCUREMENT REFORM:

The Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000.

ATNS Preferential Procurement (PP) requirements as per the ATNS Supply Chain Management Policy, states that ATNS shall deal with suppliers in accordance with the ATNS specific goals. The application of the specific goals will be per request, per tender up to the maximum points as per the applicable pricing formula, the 80/20 system.

Suppliers not meeting the requirements of the Preferential Procurement are required to clearly identify any possible teaming arrangement which could be established with South African B-BBEE compliant enterprises Any workable plan to train and promote black businesses or individuals through meaningful participation in this project will be considered favorably by the Company during the Tender evaluation process.

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Partnership must be in the form of Joint Venture Agreement or Consortium Agreement between compliant B-BBEE and non-B-BBEE Organisation/or foreign supplier in order to meet the policy requirements.

All responsive tender offers shall be evaluated in terms of Price and ATNS specific goals. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.

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#### THE EVALUATION OF THE RFQ:

STAGE 1	ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS
STAGE 2	MANDATORY REQUIREMENTS
STAGE 3	PRICE AND ATNS SPECIFIC GOALS

The bidder must qualify for each stage to be eligible to proceed to the next stage of the evaluation.

## STAGE 1: ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

The bidder must comply with ALL of the bid pre-qualification requirements in order for the bid to be accepted for evaluation.

If the Bidder failed to comply with any of the administrative pre-qualification requirements, or if ATNS is unable to verify whether the pre-qualification requirements are met, then ATNS reserves the right to-

- (a) Reject the bid and not evaluate it, or
- (b) Accept the bid for evaluation, on condition that the Bidder must submit within 7 (seven) days any supplementary information to achieve full compliance, provided that the supplementary information is administrative and not substantive in nature.

### **STAGE 2: MANDATORY REQUIREMENTS**

FAILURE TO SUBMIT ALL OF THE BELOW REQUIREMENTS WILL RESULTS ON YOUR **QUOTATION BEING DISQUALIFIED** 



Mandatory Criteria	Proof Required
Provide one (1) proof of previous supply and delivery and PPE Clothing	Yes
contactable references. References must be in a form of a signed	
reference letters on a client's business letterhead stating the scope and	
description of the services rendered, contract duration, with contact name,	
Contact number and position of the referee.	
Datasheet / Product Catalogue of the required items	Yes
Proof of utility bill / lease agreement – the above document must have the	Yes
company name or director's name. This address will be confirmed on CK	
and CSD report. The supplier must reside within 100 Km radius of	
Gqeberha (Port Elizabeth).	

## **STAGE 3: PRICE AND ATNS SPECIFIC GOALS:**

## **Evaluation for Price and ATNS specific goals**

Quotations will be evaluated in terms of the ATNS' Procurement Policies and Procedures using the 80:20 point system. 80 points will be awarded for price and 20 points for ATNS specific goals claimed.

PRICE	80
ATNS SPECIFIC GOALS	20

B-BBEE rating certificates are applicable, and points will be allocated in terms of the ATNS specific goals as indicated in the table below. Bidders must submit valid B-BBEE Certificates, requested declarations, utility statements and any other supporting information that may be required to claim ATNS specific goals.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system in the provided SBD 6.1 attached.

The specific goals allocated points in	Number of points allocated	Number of points claimed (80/20 system)
terms of this tender	(80/20 system)	

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	(To be completed by the organ of state)	
51% Black Owned Suppliers (Section 2(1)(d)(i) of the PPPFA)	20	(To be completed by the tenderer in SBD 6.1 attached)

This RFQ will be evaluated according to the above on ATNS specific goals. Failure to submit supporting documents may result to a bidder being allocated zero (0) points. Bidders are required to claim ATNS specific goals in the provided **SBD 6.1** attached.

#### CONTRACT TERMS

Whilst ATNS have taken every reasonable step to ensure the accuracy of this brief, the Company accepts no liability in relation to the accuracy of any representations made. Tenderer should accept that their tender response is on the basis and reliance of its own judgment and information. ATNS reserves the right to vary the scope and terms as described in this document. If any variation does take place tenderer will be advised as soon as possible in writing.

The successful tenderer will be engaged subject to acceptance of a contract containing the standard Terms and Conditions as given. The contract contains standard clauses including a retention clause for non-satisfactory completion, breach of contract and confidentiality clauses and a requirement for the tenderer to have adequate professional indemnity insurance. All Tenderers must bear in mind that if circumstances dictate, ATNS reserves its right to withdraw from any commitments that will be entered into within this statement of work.

All designs and documentation submitted by the tenderer will be treated as confidential.

ATNS reserves the right to reject, withdraw or cancel any or all Proposals/Tenders, to undertake discussions with one or more Tenderers and to accept that tender or



modified tender which in its sole judgment, will be most advantageous to the Company, price and other evaluation factors having been considered.

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SBD<sub>1</sub>

## PART A INVITATION TO BID

YOU ARE HEREI	BY INVITED TO	BID FOR REQUIREMENTS OF THE	ATNS SOC LTI	D				
BID NUMBER:	ATNS/FAPE/R	FQ23/2023/24_ PPE	CLOSING DA	TE:	04 August 2023	CLO	SING TIME:	15h00
	Appointment of a suitable service provider for the supply and delivery of Personal Protective Equipment (PPE) Clothing to ATNS -							
DESCRIPTION		uurman International Airport (Gqeberl			•			
BID RESPONSE	DOCUMENTS N	MAY BE DEPOSITED IN THE BID BO	OX SITUATED A	T (S7	REET ADDRESS)			
RFQ can be sent	by email to: RFC	Qs@atns.co.za						
		IES MAY BE DIRECTED TO			HNICAL ENQUIRIES M	AY BE	DIRECTED T	0:
CONTACT PERS		Simphiwe Qwabe			TACT PERSON			
TELEPHONE NU		011 607 1475			EPHONE NUMBER			
FACSIMILE NUM		N/A			SIMILE NUMBER			
E-MAIL ADDRES		SimphiweQ@atns.co.za		E-MA	AIL ADDRESS			
SUPPLIER INFO								
NAME OF BIDDE	R 							
POSTAL ADDRE	SS							
STREET ADDRES	SS							
TELEPHONE NU	MBER	CODE			NUMBER			
CELLPHONE NU	MBER						•	
FACSIMILE NUM	BER	CODE			NUMBER			
E-MAIL ADDRES	S							
VAT REGISTRAT	ION NUMBER		-					
SUPPLIER	COMPLIANCE	TAX COMPLIANCE SYSTEM PIN:			CENTRAL			
STATUS				OR	SUPPLIER			
					DATABASE No:	MAA		
B-BBEE STAT		TICK APPLICABLE BOX]		B-BE		EVEL	[TICK APPLI	CABLE BOX]
VERIFICATION C	ERTIFICATE			SWC	ORN AFFIDAVIT			
								□ Na
		☐ Yes ☐ No					☐ Yes	☐ No
IA R-RRFF STA	TUS I EVEL VE	   RIFICATION CERTIFICATE/ SWOF	RN AFFIDAVIT I	(FOR	FMFS & QSFs) MUS	T RF S	SURMITTED II	N ORDER TO
_		OINTS FOR B-BBEE]		. 5.1		(		

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No  [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No  [IF YES, ANSWER THE  QUESTIONNAIRE  BELOW]	
QUESTIONNAIRE TO BIDDING F	FOREIGN SUPPLIERS			
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			□NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		☐ YES ☐ NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		☐ YES ☐ NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		□NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			□NO	
	OF THE ABOVE, THEN IT IS NOT A REQUIREME FRICAN REVENUE SERVICE (SARS) AND IF NOT		PLIANCE STATUS SYSTEM	

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SBD 1

#### **PART B**

#### TERMS AND CONDITIONS FOR BIDDING

#### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED- (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH AN	IY OF THE ABOVE PARTICULARS MAY RENDER THEBID
INVALID.	
SIGNATURE OF BIDDER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED:	
(Proof of authority must be submitted e.g., company re	esolution)
DATE.	

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**SBD 4** 

## **BIDDER'S DISCLOSURE**

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

  YES/NO
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution		
/				

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

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2.2	Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? <b>YES/NO</b>
2.2.1	If so, furnish particulars:
2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?  YES/NO
2.3.1	If so, furnish particulars:
3.	DECLARATION
	I, the undersigned, (name) in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:
2.4	
3.1 3.2	I have read and I understand the contents of this disclosure; I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or
3.4	consortium2 will not be construed as collusive bidding. In addition, there have been no consultations, communications, agreements or

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purpose of combining their expertise, property, capital, efforts, skill and

2 Joint venture or Consortium means an association of persons for the

knowledge in an activity for the execution of a contract.

allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the



products or services to which this bid invitation relates.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

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**SBD 6.1** 

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

## 1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

## 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

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- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

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80/20 or 90/10

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$
 or  $Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

## 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

## 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80\left(1+rac{Pt-P\,max}{P\,max}
ight)$$
 or  $Ps = 90\left(1+rac{Pt-P\,max}{Pmax}
ight)$ 

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals

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stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

## Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Black Owned Suppliers (Section 2(1)(d)(i) of the PPPFA)	20	

### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3.	Name of company/firm
4.4.	Company registration number:
4.5.	TYPE OF COMPANY/ FIRM

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	Dowto a rabin / laint \/antura / Canaartium
	Partnership/Joint Venture / Consortium
	One-person business/sole propriety
	Close corporation
	Public Company
	Personal Liability Company
	(Pty) Limited
	Non-Profit Company
	State Owned Company
[TICK	APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
  - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
  - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
    - (a) disqualify the person from the tendering process;
    - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
    - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
    - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
    - (e) forward the matter for criminal prosecution, if deemed necessary.

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SIGNATURE(S) OF TENDERER(S)

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#### 1 PROTECTION OF PERSONAL INFORMATION

- 1.1 The Service Provider shall ensure that its employees, representatives and officers, comply with the provisions of the Protection of Personal Information Act, 2013 ("POPIA") and all other applicable data protection laws and, without limitation to the aforegoing, shall ensure the security and confidentiality of all Personal Information processed by that Party is in accordance with POPIA and all other applicable data protection laws.
- 1.2 The Service Provider must only process personal information of the Company and third parties on behalf of the Company, with the Company's knowledge or authorisation, treat such information which comes to their knowledge as confidential and must not disclose it unless required by law or in the course of the proper performance of the Service Provider's duties. The Service Provider must comply with the responsible party's obligations in clause section 19 of POPIA.
- 1.3 Where the Service Provider, its agents, subcontractors, officers, directors, shareholders, representatives, or employees has/have access to any Personal Information held by the Company for any reason in connection with this Agreement or is/are supplied with or otherwise provided with Personal Information by the Company or on behalf of the Company for any purpose, or are supplied with or otherwise provided with Personal Information relating to the Services, the Service Provider shall:
  - 1.3.1 process such Personal Information only for purposes of performing its/their obligations under this Agreement and shall not otherwise modify, amend or alter the contents of such Personal Information or disclose or permit the disclosure of such Personal Information to any third party, unless specifically authorised to do so by the Company or as required by law or any regulatory authority, and shall take all such steps as may be necessary to protect and safeguard such Personal Information.

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- 1.3.2 without prejudice to the generality of the foregoing, ensure that appropriate, reasonable technical and organisational measures shall be taken by it/them to prevent -
  - 1.3.2.1 the unauthorised or unlawful processing of such Personal Information; and
  - 1.3.2.2 the accidental loss or destruction of, or damage to, such Personal Information; and
  - 1.3.2.3 promptly notify the Company when it becomes aware of any unauthorised, unlawful or dishonest conduct or activities, or any breach of the terms of this Agreement relating to Personal Information.
- 1.4 The Service Provider shall be liable for all claims, demands, actions, costs, expenses (including but not limited to reasonable legal costs and disbursements), fines, losses and damages arising from or incurred by reason of any wrongful processing of any Personal Information by the Service Provider (including its agents, subcontractors, officers, representatives or employees) for any breach of its obligations or warranties in terms of clause.
- 1.5 Both Parties will comply with their obligations under POPIA in relation to personal information for which they are the responsible party.
- 1.6 The Service Provider must notify the Company immediately where there are reasonable grounds to believe that personal information has been accessed or acquired by any unauthorised person (Data Breach) and must assist the Company, at its own cost: a) with any investigation or notice to the Regulator or data subjects that the Company may make in relation to a Data Breach; and b) in responding to any directions by the Regulator to publicise the Data Breach, including assisting the Company to make public announcements if required.

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1.7 The Service Provider indemnifies the Company against any civil or criminal action or administrative fine or other penalty or loss as a result of the Service Provider's breach of this clause.

#### 1. POPIA CONSENT

- 1.1 The Service Provider, by submitting its proposal/ quotation, consents to the use of his/her personal information contained therein and confirms that:
- 1.1.1 The information is voluntarily supplied, without undue influence from any party; and
- The information is necessary for the purposes of the engagement with ATNS.
- 1.2 The tenderer acknowledges that he /she is aware of his/her right to:
- 1.2.1 Access the information at any reasonable time for the purposes of rectification thereof.
- 1.2.2 Object to the processing of the information.
- 1.2.3 Lodge a complaint with the Information Regulator.

Eastgate Office Park, Block C,