



**REQUEST FOR QUOTATION FOR GOODS AND SERVICES FOR AIR TRAFFIC AND NAVIGATION SERVICES**

<b>RFQ REFERENCE NUMBER:</b>	ATNS/FAGG/RFQ145/21/04/2023/2024 Fire Detection & Suppression Systems Maintenance
<b>ISSUE DATE:</b>	24 April 2023
<b>CLOSING DATE:</b>	10 May 2023
<b>CLOSING TIME:</b>	14h00, CAT
<b>COMPULSORY BRIEFING SESSION AND SITE INSPECTION:</b>	<p>Date: 03 May 2023  Time: 10h00 am  Venue: ATNS George Airport Control Tower  George, 6530  Refer to page 5 for details</p>
<b>QUOTATION VALIDITY PERIOD:</b>	60 Days
<b>DESCRIPTION:</b>	<p><b>APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE FIRE &amp; SUPPRESSION SYSTEM SERVICES FUNCTION AND ASSIST ATNS TO ACCOMPLISH ITS RISK MANAGEMENT OBJECTIVES BY INSURING THE EFFECTIVENESS OF ITS FIRE &amp; SUPPRESSION SYSTEM SERVICE WITHIN ATNS FAGG AND LOCAL SITES FOR A PERIOD OF FIVE (5) YEARS.</b></p>
<b>RFQ DOCUMENTS MAY BE ADDRESSED TO:</b>	<p>Procurement Officer: Thoko Phukubye  Email address: RFQs@atns.co.za</p> <p><b>NB: Please note our emails can only receive documents that are less 40MB, if documents are more, please send them in separate emails</b></p> <p><b>NB: All responses must be submitted on the above dedicated mailbox. No hand delivery submissions will be considered.</b></p>



<p><b>REQUIRED DOCUMENTS:</b></p>	<p><b>RETURNABLE</b></p> <ul style="list-style-type: none"> <li>• Central Supplier Database (CSD) Report</li> <li>• Duly completed and signed SBD Forms (SBD1, SBD 4, SBD 6.1)</li> <li>• General conditions of contracts (GCCs) -Initialled and signed.</li> <li>• ATNS Completed pricing schedule</li> </ul>
<p><b>REQUIRED ADMINISTRATIVE PRE-QUALIFICATION DOCUMENTS:</b></p>	<ul style="list-style-type: none"> <li>• Valid Tax Pin Status</li> <li>• Valid B-BBEE Certificate or Sworn Affidavit – Certified</li> <li>• Banking Details with a Bank Stamp</li> <li>• Quotation on the Company Letterhead</li> <li>• CIPC registration Documents</li> </ul>
<p><b>MANDATORY DOCUMENTS:</b> <b><i>NB: FAILURE TO SUBMIT ALL OF THESE DOCUMENTS WILL RESULT ON YOUR QUOTATION BEING DISQUALIFIED.</i></b></p>	<ul style="list-style-type: none"> <li>• Provide proof of Previous Relevant experience on Fire Detection and Suppression Systems Service &amp; Maintenance. References must be in a form of a signed reference letter/s on a client’s business letterhead stating the scope and description of the services rendered, contract duration, with contact name, Contact number and position of the referee. Reference letters must not be older than 5 years by closing date of this RFQ.</li> <li>• Proof of membership to Fire Fighting Equipment Traders Association (FFETA) or equivalent.</li> </ul>
<p align="center"><b><u>PLEASE NOTE:</u></b></p> <p><b>ATNS RESERVES THE RIGHT TO APPOINT MORE THAN ONE SERVICE PROVIDERS</b></p>	
<p><b>PROCUREMENT OFFICER:</b></p>	<p><b>Thoko Phukubye</b></p>
<p><b>TELEPHONE:</b></p>	<p><b>011 607 1000</b></p>
<p><b>E-MAIL:</b></p>	<p><b><u><a href="mailto:RFQs@atns.co.za">RFQs@atns.co.za</a></u></b></p>



The ATNS requests your quotations on the services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your proposal on the date stipulated. Late submissions will not be considered. Incomplete / missing documentations will invalidate the proposal submitted. ATNS is not obliged to accept the lowest or any submission received. ATNS reserves the rights to accept the whole or any portion of a quotation.

This RFQ will be evaluated on the basis of the 80:20 preference point system as stipulated in the ATNS' Procurement Policies and Procedures.

**BIDDING STRUCTURE**

Indicate the type of Bidding/Tendering Structure by marking with an 'X'

Individual Bidder	
Joint Venture	
Consortium	
With Sub-Contractors	
Other	
<b>If Individual:</b>	
Name of Bidder	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
Fax Number	
Cell Number(s)	
E-mail Address	
Postal Address	
Physical Address	
<b>If Joint Venture or Consortium, indicate the name/s of the partners:</b>	
Company Name	
Registration Number	



<b>VAT Registration Number</b>	
<b>Contact Person</b>	
<b>Telephone Number</b>	
<b>E-mail Address</b>	
<b>Fax Number</b>	
<b>Postal Address</b>	
<b>Physical Address</b>	



## **ANNEXURE A - SPECIFICATIONS**

### **1. SCOPE OF WORK**

Appointment of a service provider is to provide Fire & Suppression system services function and assist ATNS to accomplish its risk management objectives by insuring the effectiveness of its Fire & Suppression system service within ATNS FAGG and local sites for a period of Five (5) years.

#### **1.1 ROLE AND OBJECTIVES**

The objective of this bid is to appoint a suitable Fire Detection and Suppression system service provider that can provide assurance to ATNS Management in discharging its responsibilities regarding Fire Detection and Suppression systems at all sites. The bidder must demonstrate the capability to perform effective service & maintenance of Fire Detection and suppression system at our sites in accordance with all legal and statutory requirements.

##### **1.1.1 The proposals should be for the following:**

- Development of the risk based three year rolling plan for Service & Maintenance of Fire Detection and Suppression units at the following sites; all dual units have automatic change over controls.
- 6 Monthly Service and Maintenance of all Fire detection and suppression systems in George Airport Tower Complex, George SSR TOWER, Blesberg SSR
- Yearly maintenance of all Fire extinguishers bottles

### **2. FORMAL BRIEFING**

- A compulsory pre-quotation site meeting and/or RFQ briefing will be conducted at the ATNS
- ✓ Offices George Airport (FAGG), on the 3<sup>rd</sup> of May 2023, at 10h00 for a period of ± 1 hours.
  - The briefing session will begin on time, and information will not be repeated for the advantage of bidders who arrive late.
  - Failure to attend the to attend the compulsory RFQ briefing will result in disqualification.
  - Bidders are encouraged to bring a copy of the RFQ to the site meeting and/or RFQ briefing.



## **ANNEXURE B**

### **PRICING SCHEDULE**

#### **ATNS Equipment**

<b><u>George Airport Tower Complex</u></b>		
Distance in Km		
<b><u>Equipment</u></b>	<b><u>Quantity</u></b>	<b><u>Price Maintenance</u></b>
GE Fire detection panel	1	
Smoke detectors	3	
fire Extinguisher bottles (Hand held)	10	
<b><u>George SSR Tower</u></b>		
Distance in Km from main complex	4Km	
<b><u>Equipment</u></b>	<b><u>Quantity</u></b>	<b><u>Price Maintenance</u></b>
Ziton ZP3 master Fire detection panel	1	
Ziton ZP3 slave Fire detection panel	4	
Smoke detectors (Wesda Laser Focus 250)	1	
Smoke detectors (Normal)	6	
FM200 Extinguisher bottles (89Kg)	2	
FM200 Extinguisher bottles (21,5Kg)	1	
CO2 Extinguishing system	1	



<b><u>Blesberg SSR</u></b>		
Distance in Km from main complex (4X4 Vehicle required)	170Km	
<b><u>Equipment</u></b>	<b><u>Quantity</u></b>	<b><u>Price Maintenance</u></b>
Fire detection panel	1	
Smoke detectors	4	
CO2 Extinguishing system	1	
Caddx – channel alarm panel		

- Fire Detection System:
  - Check Fire Control Panel for correct operation.
  - Check Fire Control Panel for System and Installation Requirements.
  - Check Fire Detection System for correct operation. (SANS 10139, 1450, 322, 369)
  - Check Fire Detection System for System and Installation Requirements. (SANS 10139, 1450, 322, 369)
  - Check Fire Detection System Cabling for damage and proper connections.
  - Check Fire Detection System Audible and visual warning devices.
  - Check output of Fire Detection System to Fire Extinguishing system Actuators for correct operation.
  - Check output of Fire Detection System to Electronic release points for correct operation.
- Fire Extinguishing System:
  - Check Fire Extinguishing System for correct operation and installation requirements. (SANS 10139, 1450, 322, 369)
  - Check Extinguishing storage area for functional system and installation requirements.
  - Check Cylinders for pressure test validity.
  - Check Cylinders volumes to be correct.
  - Check Distribution piping for functionality and installation requirements.
  - Check Discharge Nozzles for functionality and installation requirements



- Room Integrity:
  - Check physical Integrity of enclosure.
  - Check Room Integrity.
- Signage:
  - Check signage for correctness. Position, type and colouring).

### **ADHOC Services**

- All ADHOC services, unit replacement and new installations at any ATNS site as required (To be quoted separately).

### **The Scope of Work includes:**

- Installation and maintenance of Fire Detection and suppression systems, equipment and services.
- Project Management (frequent site/equipment inspections) Inspections successful completion of project objectives)
- Attendance and reporting to the ATNS FAGG Management on an annual basis any significant findings identified.
- The performance of any other ADHOC requirement requested by management on quotation basis.
- All Fire Detection and Suppression service reports and working papers shall remain the property of ATNS.





**NAME OF THE COMPANY**.....

**DESIGNATION**.....

**SIGNATURE**.....

**CSD NUMBER**.....

**PREFERENTIAL PROCUREMENT REFORM:**

**The Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000.**

ATNS Preferential Procurement (PP) requirements as per the ATNS Supply Chain Management Policy, states that ATNS shall deal with suppliers in accordance with the ATNS specific goals. The application of the specific goals will be per request, per tender up to the maximum points as per the applicable pricing formula, the 80/20 system.

Suppliers not meeting the requirements of the Preferential Procurement are required to clearly identify any possible teaming arrangement which could be established with South African B-BBEE compliant enterprises Any workable plan to train and promote black businesses or individuals through meaningful participation in this project will be considered favorably by the Company during the Tender evaluation process.

Partnership must be in the form of Joint Venture Agreement or Consortium Agreement between compliant B-BBEE and non-B-BBEE Organisation/or foreign supplier in order to meet the policy requirements.

All responsive tender offers shall be evaluated in terms of Price and ATNS specific goals. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.

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**THE EVALUATION OF THE RFQ:**

<b>STAGE 1</b>	<b>ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS</b>
<b>STAGE 2</b>	<b>MANDATORY REQUIREMENTS AND FUNCTIONALITY EVALUATION</b>
<b>STAGE 3</b>	<b>PRICE AND ATNS SPECIFIC GOALS</b>

**The bidder must qualify for each stage to be eligible to proceed to the next stage of the evaluation.**

**STAGE 1: ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**

The bidder must comply with **ALL** of the bid pre-qualification requirements in order for the bid to be accepted for evaluation.

If the Bidder failed to comply with any of the administrative pre-qualification requirements, or if ATNS is unable to verify whether the pre-qualification requirements are met, then ATNS reserves the right to-

- (a) Reject the bid and not evaluate it, or
- (b) Accept the bid for evaluation, on condition that the Bidder must submit within 7 (seven) days any supplementary information to achieve full compliance, provided that the supplementary information is administrative and not substantive in nature.

**STAGE 2: MANDATORY REQUIREMENTS AND FUNCTIONALITY EVALUATION**

**FAILURE TO SUBMIT ALL OF THE BELOW REQUIREMENTS WILL RESULTS ON YOUR QUOTATION BEING DISQUALIFIED**

<b>Mandatory Criteria</b>	<b>Proof Required</b>
Provide proof of Previous Relevant experience on Fire Detection and Suppression Systems Service & Maintenance. References must be in a form of a signed reference letter/s on a client’s business letterhead stating the scope and description of the services rendered, contract duration, with contact name, Contact number and position of the referee. Reference letters must not be older than 5 years by closing date of this RFQ.	3 Letters
Proof of membership to Fire Fighting Equipment Traders Association (FFETA) or equivalent	Proof of membership



### **Functionality Evaluation**

Bidders will be required to score a minimum of 65 points (out of the 100 points), i.e. 65%, for Functionality in order to qualify to proceed to Stage 3 of the evaluation process. All bids that fail to achieve the minimum overall qualifying score of 65 points on functional/technical requirements will not be considered for further evaluation.

<b>Criteria</b>	<b>Measure</b>	<b>Weight</b>
Experience in the Industry (bases on Experience of the company)	Experience of not less than 5 years on maintenance work contract of similar nature (Servicing, maintenance, testing and installation of Fire detection and suppression system) <ul style="list-style-type: none"> <li>• Projects / contracts between 250 000 to 499 000 (20 %) (not older than 12 months)</li> <li>• Projects / contract between 100 000 to 249 999 (15%)</li> </ul>	20%
Detailed Company Profile	Providing a company profile indicating number of years in rendering Fire detection and suppression Maintenance Services, in a public and /or corporate sector. Company's experience in Electrical Maintenance Services <ul style="list-style-type: none"> <li>(i) 5 years and over = 25%</li> <li>(ii) 3-4 years = 20%</li> <li>(iii) 1-2 years = 15%</li> </ul>	25%
Reference Letters	Maximum of 5 Contactable Reference assertion of performance on similar previous projects	25%



Criteria	Measure	Weight
	<ul style="list-style-type: none"> <li>• 5 references letters = (25%)</li> <li>• 4 reference letters = (20%)</li> <li>• 3 reference letters = (15%)</li> <li>• 1-2 reference letters = (10%)</li> </ul> <p><b>NB: Reference will be checked, to ensure that the project was performed at the agreed time, quality and within budget. Failure to on one of the above may result in reference letter being discarded or scored lower points)</b></p>	
Key Personnel Qualifications and Experience (CV's and qualifications to be attached)	Qualification of <u>Service Technician</u> employed by the company responsible for this project <ul style="list-style-type: none"> <li>• SAQCC registered workman with 5 years and more Experience (30 %)</li> <li>• SAQCC Registered workman with 3 to 4 years' Experience (20%)</li> <li>• SAQCC Registered workman with 2 or less experience (0 Points)</li> </ul>	30%
	<b>Total</b>	<b>100%</b>
	<b>Threshold</b>	<b>65%</b>



**STAGE 3: PRICE AND ATNS SPECIFIC GOALS:**

**Evaluation for Price and ATNS specific goals**

Quotations will be evaluated in terms of the ATNS' Procurement Policies and Procedures using the 80:20 point system. 80 points will be awarded for price and 20 points for ATNS specific goals claimed.

<b>PRICE</b>	<b>80</b>
<b>ATNS SPECIFIC GOALS</b>	<b>20</b>

B-BBEE rating certificates are applicable, and points will be allocated in terms of the ATNS specific goals as indicated in the table below. Bidders must submit valid B-BBEE Certificates, requested declarations, utility statements and any other supporting information that may be required to claim ATNS specific goals.

**Financial proposals will be compared on the basis of their total amount inclusive of VAT and all other related costs.** Bidders are required to submit pricing schedule as per the table below on a company

**Note to tenderers: The tenderer must indicate how they claim points for each preference point system in the provided SBD 6.1 attached.**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system)
51% Black Owned Suppliers (Section 2(1)(d)(i) of the PPPFA)	10	<i>(To be completed by the tenderer in SBD 6.1 attached)</i>
30% Black Woman Owned Suppliers. (Section 2(1)(d)(i) of the PPPFA)	10	<i>(To be completed by the tenderer in SBD 6.1 attached)</i>



This RFQ will be evaluated according to the above on ATNS specific goals. Failure to submit supporting documents may result to a bidder being allocated zero (0) points. Bidders are required to claim ATNS specific goals in the provided **SBD 6.1** attached.

## CONTRACT TERMS

Whilst ATNS have taken every reasonable step to ensure the accuracy of this brief, the Company accepts no liability in relation to the accuracy of any representations made. Tenderer should accept that their tender response is on the basis and reliance of its own judgment and information. ATNS reserves the right to vary the scope and terms as described in this document. If any variation does take place tenderer will be advised as soon as possible in writing.

The successful tenderer will be engaged subject to acceptance of a contract containing the standard Terms and Conditions as given. The contract contains standard clauses including a retention clause for non-satisfactory completion, breach of contract and confidentiality clauses and a requirement for the tenderer to have adequate professional indemnity insurance. All Tenderers must bear in mind that if circumstances dictate, ATNS reserves its right to withdraw from any commitments that will be entered into within this statement of work.

All designs and documentation submitted by the tenderer will be treated as confidential.

***ATNS reserves the right to reject, withdraw or cancel any or all Proposals/Tenders, to undertake discussions with one or more Tenderers and to accept that tender or modified tender which in its sole judgment, will be most advantageous to the Company, price and other evaluation factors having been considered.***

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SBD1

**PART A  
INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
Email address: RFQs@atns.co.za					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Thoko Phukubye		CONTACT PERSON		
TELEPHONE NUMBER	011 607 1000		TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	thokop@atns.co.za		E-MAIL ADDRESS		
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					



<b>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	<b>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW ]
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**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>	





## PART B TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....

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