



REQUEST FOR QUOTATION FOR GOODS AND SERVICES FOR AIR TRAFFIC AND NAVIGATION SERVICES

RFQ REFERENCE NUMBER:	ATNS/FALE/RFQ171/27/06/2023/2024 PPE
ISSUE DATE:	07 July 2023
CLOSING DATE:	17 July 2023
CLOSING TIME:	14h00, CAT
COMPULSORY BRIEFING SESSION AND SITE INSPECTION:	N/A
QUOTATION VALIDITY PERIOD:	60 Days
DESCRIPTION:	APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER PERSONAL PROTECTIVE EQUIPMENT AT FALE CONTROL TOWER.
RFQ DOCUMENTS MAY BE ADDRESSED TO:	<p>Procurement Officer: Thoko Phukubye Email address: RFQs@atns.co.za</p> <p>NB: Please note our emails can only receive documents that are less 40MB, if documents are more, please send them in separate emails</p> <p>NB: All responses must be submitted on the above dedicated mailbox. No hand delivery submissions will be considered.</p>
REQUIRED RETURNABLE DOCUMENTS:	<ul style="list-style-type: none"> • Central Supplier Database (CSD) Report • Duly completed and signed SBD Forms (SBD1, SBD 4, SBD 6.1) • General conditions of contracts (GCCs) -Initialled and signed. • ATNS Completed pricing schedule
REQUIRED ADMINISTRATIVE PRE-QUALIFICATION DOCUMENTS:	<ul style="list-style-type: none"> • Valid Tax Pin Status • Valid B-BBEE Certificate or Sworn Affidavit –



	Certified <ul style="list-style-type: none"> Banking Details with a Bank Stamp Quotation on the Company Letterhead CIPC registration Documents
MANDATORY DOCUMENTS: <i>NB: FAILURE TO SUBMIT ALL OF THESE DOCUMENTS WILL RESULT ON YOUR QUOTATION BEING DISQUALIFIED.</i>	<ul style="list-style-type: none"> N/A
<u>PLEASE NOTE:</u>	
ATNS RESERVES THE RIGHT TO APPOINT MORE THAN ONE SERVICE PROVIDERS	
PROCUREMENT OFFICER:	Thoko Phukubye
TELEPHONE:	011 607 1000
E-MAIL:	<u>RFQs@atns.co.za</u>
<p>The ATNS requests your quotations on the services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your proposal on the date stipulated. Late submissions will not be considered. Incomplete / missing documentations will invalidate the proposal submitted. ATNS is not obliged to accept the lowest or any submission received. ATNS reserves the rights to accept the whole or any portion of a quotation.</p> <p>This RFQ will be evaluated on the basis of the 80:20 preference point system as stipulated in the ATNS' Procurement Policies and Procedures.</p>	

BIDDING STRUCTURE

Indicate the type of Bidding/Tendering Structure by marking with an 'X'	
Individual Bidder	
Joint Venture	
Consortium	



With Sub-Contractors	
Other	
If Individual:	
Name of Bidder	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
Fax Number	
Cell Number(s)	
E-mail Address	
Postal Address	
Physical Address	
If Joint Venture or Consortium, indicate the name/s of the partners:	
Company Name	
Registration Number	
VAT Registration Number	
Contact Person	
Telephone Number	
E-mail Address	
Fax Number	
Postal Address	
Physical Address	



ANNEXURE A - SCOPE OF WORK

1. SCOPE OF WORK

Appointment of a service provider is to supply and deliver Personal Protective Equipment at FALE Control Tower.

2. SPECIFICATION

ANNEXURES A

PRODUCT SPECIFICATION AND SIZES





Two side pockets and one back pocket

Sold according to waist sizes

Bar-tacking on all pressure points

Triple-stitching on the inner leg, back and front rise

190g Poly Cotton Twill Fabric

1/2 elasticated waistband

Concealed metallic zip

Poly cotton fabric



Fabric: 100% Cotton Pique Knit

Weight: 220gm²

Size: XS - 3XL

Colour: Navy

Details:

- Semi-fitted
- Side slits with bar tacks
- Specialised and narrow placket



Fabric: 100% combed cotton
Weight: 160 gm²
Size: XS - 3XL
Colour: Navy



Fabric: 100% cotton pique knit
Weight: 220gm²
Size: S - 4XL
Colour: Navy



Details:

- Ribbed collar engineered for colour fastness & durability
- Regular fit for comfort
- Top stitching on the arm holes & shoulder seams
- Specialised placket

Fabric: 100% cotton pique knit

Weight: 220gm²

Size: S - 4XL

Colour: Cobalt Blue



Navy and blue socks

Double cushion comfort sole

Anti-static silver coated cotton stripes are knitted into the sock

Treated with Odorguard for long-lasting freshness and antibacterial application

70% Cotton / 26% Nylon / 2% Antistatic Silver / 2% Elastane. Cotton rich fabric.



Beanie

Made from a wool/acrylic blend yarn, our beanies guarantee warmth in the coldest conditions. STYLE CODE: BEANI





Cricket Hat -Navy



Safety specs (clear)



Fabric: Polyester PVC

Weight: 185gm²

Size: S - 4XL

Colour: Navy



Fabric: Polyester PVC

Weight: 185gm²

Size: S - 4XL

Colour: Navy



Safety Gloves



Nylon and lycra liner provides flexibility and super breathability.

NOTE: Preferred supplier will have to deliver sample overalls/rain suits/cricket hats for fitting as sizes might not be accurate. Preferred supplier must deliver samples at ATNS King Shaka Control Tower. After fitting the preferred supplier must be aware sizes given may be changed after fitting. Excel with sizes provided and pictures with required products included.



Golf Shirts	Work Suit	Rain Suit	Safety Shoes	Gloves	Cricket
Med	C36/W30	Med/Small pants	6	9	Med
XL	C44/W42	XL	10	11	XL
Small	C36/W30	Small	8	9	Small
Large	42	XL	11	11	XL
Med	Med - 36	Small	7	9	Small
Med	Med - 36	Small	8	9	Small
Large	42	Large	9	9	XL
Small	C34/W28	Small/Xsmall	3	9	Small
Small	C34/W30	Small/small	7	9	Small
Med	C36	Small	5	9	Small
Small	C34/W30	Small	2	9	Small
Med	C36/W32	Med/Small Pants	8	9	XL
XL	C42	XL	5	9	Med
Med	C34	Small	3	9	Small
XL	C38	Large	8	9	Med
Small	Med - 36	Small	5	9	Small
XL	C44/W42	XL	10	11	XL
XL	C42	X-Large	10	9	XL
Med	Med - 36	Med/Small Pants	7	9	Small
Small	C36/W30	Small	8	9	Small

M ➤ Male - 13

F ➤ Female - 7



Safety Shoes
Safety shoe description
CAT Leverage Buckle Walnut or equivalent
CAT Leverage Buckle Walnut or equivalent
CAT Leverage Buckle Walnut or equivalent
CAT Leverage Buckle Walnut or equivalent
CAT Leverage Buckle Walnut or equivalent
JCB Glide Black or equivalent
CAT Leverage Buckle Walnut or equivalent
JCB Glide Black or equivalent
JCB Glide Black or equivalent
JCB Glide Black or equivalent
JCB Glide Black or equivalent
JCB Glide Sliver Reflect or equivalent
Rebel grey wolf modern safety shoe or equivalent
CAT Excavator Superlite or equivalent
JCB Glide Black or equivalent
JCB Supreme HI Top ESD Boot or equivalent
JCB Glide Black or equivalent
JCB Glide Black or equivalent
JCB Glide Black or equivalent



ANNEXURE B

Pricing Schedule

Price Schedule			
ITEM DESCRIPTION	Totals	Unit Price	Total Amount
Work suits (M)	26	R	
Work suits (F)	14	R	
Golf shirts(Men Only)	26	R	
Golf shirts(Ladies Only)	7	R	
T-shirts(Ladies only)	7	R	
Rain suits(Men Only)	13	R	
Rain suits(Ladies only)	7	R	
Cricket hats	20	R	
Socks	40	R	
Clear Specs	25	R	
Beanie Hats	20	R	
Gloves	20	R	
Safety Shoes(see below)	20	R	
CAT Leverage/Equivalent	8	R	
JCB Glide Black/Equivalent	8	R	
JCB Glide Hi Top ESD/Equivalent	1	R	
JCB Glide Silver Reflect/Equivalent	1	R	
Rebel Grey Wolf modern safety/Equivalent	1	R	
CAT Excavator Superlite/Equivalent	1	R	
Branding ATNS Logo			
Worksuits	40	R	
Golf Shirts	33	R	
Ladies T-shirts	7	R	
Subtotal price			R
VAT @ 15%			R
Overall total price			R



- Price must include branding of **work suits and golf shirts**.
- Preferred supplier must bring samples work suits, golf shirts rain suits, cricket hats for fitting.
- Preferred sizes should be S/M/L/XL and XXL if possible for worksuits, shirts, rain suits & hats.
- Preferred supplier must get the final approval before embroidering or printing ATNS logo
- ATNS logo colours will be embroidered on the **work suits and golf shirts only**.
- Sizes listed may change after fitting depending on the clothing size cut supplied.
- Company logo branding will have to comply with ATNS branding requirements & regulations.
- Final approval for printing must be obtain before printing the company logo.
- Supplier must take note the lists consists of 13 men and 7 women.
- **Safety specs or goggles must be clear** not dark like the picture supplied.
- Supplier must deliver at ATNS King Shaka Control Tower, Tongaat, Durban



NAME OF THE COMPANY.....

DESIGNATION.....

SIGNATURE.....

CSD NUMBER.....

PREFERENTIAL PROCUREMENT REFORM:

The Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000.

ATNS Preferential Procurement (PP) requirements as per the ATNS Supply Chain Management Policy, states that ATNS shall deal with suppliers in accordance with the ATNS specific goals. The application of the specific goals will be per request, per tender up to the maximum points as per the applicable pricing formula, the 80/20 system.

Suppliers not meeting the requirements of the Preferential Procurement are required to clearly identify any possible teaming arrangement which could be established with South African B-BBEE compliant enterprises Any workable plan to train and promote black businesses or individuals through meaningful participation in this project will be considered favorably by the Company during the Tender evaluation process.

Partnership must be in the form of Joint Venture Agreement or Consortium Agreement between compliant B-BBEE and non-B-BBEE Organisation/or foreign supplier in order to meet the policy requirements.

All responsive tender offers shall be evaluated in terms of Price and ATNS specific goals. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.



THE EVALUATION OF THE RFQ:

STAGE 1	ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS
STAGE 2	PRICE AND ATNS SPECIFIC GOALS

The bidder must qualify for each stage to be eligible to proceed to the next stage of the evaluation.

STAGE 1: ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

The bidder must comply with **ALL** of the bid pre-qualification requirements in order for the bid to be accepted for evaluation.

If the Bidder failed to comply with any of the administrative pre-qualification requirements, or if ATNS is unable to verify whether the pre-qualification requirements are met, then ATNS reserves the right to-

- (a) Reject the bid and not evaluate it, or
- (b) Accept the bid for evaluation, on condition that the Bidder must submit within 7 (seven) days any supplementary information to achieve full compliance, provided that the supplementary information is administrative and not substantive in nature.

STAGE 2: PRICE AND ATNS SPECIFIC GOALS:
Evaluation for Price and ATNS specific goals

Quotations will be evaluated in terms of the ATNS' Procurement Policies and Procedures using the 80:20 point system. 80 points will be awarded for price and 20 points for ATNS specific goals claimed.

PRICE	80
ATNS SPECIFIC GOALS	20

B-BBEE rating certificates are applicable, and points will be allocated in terms of the ATNS specific goals as indicated in the table below. Bidders must submit valid B-BBEE Certificates, requested declarations, utility statements and any other supporting information that may be required to claim ATNS specific goals.



Financial proposals will be compared on the basis of their total amount inclusive of VAT and all other related costs. Bidders are required to submit pricing schedule as per the table below on a company

Note to tenderers: The tenderer must indicate how they claim points for each preference point system in the provided SBD 6.1 attached.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system)
51% Black Owned Suppliers (Section 2(1)(d)(i) of the PPPFA)	10	<i>(To be completed by the tenderer in SBD 6.1 attached)</i>
30% Black Woman Owned Suppliers. (Section 2(1)(d)(i) of the PPPFA)	10	<i>(To be completed by the tenderer in SBD 6.1 attached)</i>

This RFQ will be evaluated according to the above on ATNS specific goals. Failure to submit supporting documents may result to a bidder being allocated zero (0) points. Bidders are required to claim ATNS specific goals in the provided **SBD 6.1** attached.

CONTRACT TERMS

Whilst ATNS have taken every reasonable step to ensure the accuracy of this brief, the Company accepts no liability in relation to the accuracy of any representations made. Tenderer should accept that their tender response is on the basis and reliance of its own judgment and information. ATNS reserves the right to vary the scope and terms as described in this document. If any variation does take place tenderer will be advised as soon as possible in writing.

The successful tenderer will be engaged subject to acceptance of a contract containing the standard Terms and Conditions as given. The contract contains standard clauses including a retention clause for non-satisfactory completion, breach of contract and confidentiality clauses



and a requirement for the tenderer to have adequate professional indemnity insurance. All Tenderers must bear in mind that if circumstances dictate, ATNS reserves its right to withdraw from any commitments that will be entered into within this statement of work.

All designs and documentation submitted by the tenderer will be treated as confidential.

ATNS reserves the right to reject, withdraw or cancel any or all Proposals/Tenders, to undertake discussions with one or more Tenderers and to accept that tender or modified tender which in its sole judgment, will be most advantageous to the Company, price and other evaluation factors having been considered.



SBD1

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Email address: RFQs@atns.co.za					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Thoko Phukubye		CONTACT PERSON		
TELEPHONE NUMBER	011 607 1000		TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	thokop@atns.co.za		E-MAIL ADDRESS		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					



<p>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>[IF YES ENCLOSE PROOF]</p>	<p>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>[IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
<p>IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>DOES THE ENTITY HAVE A BRANCH IN THE RSA?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</p>	



PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE: