



SUBMISSION MEMORANDUM

FROM : BID SPECIFICATION COMMITTEE (BSC)

TO : MPUMELELO NHLANGULELA
SENIOR MANAGER: SCM

DATE : 06 FEBRUARY 2024

REQUEST FOR APPROVAL FOR EXTENSION OF THE CLOSING DATE OF THE TENDER: APPOINTMENT OF PANEL OF ATTORNEYS TO PROVIDE LEGAL SERVICES FOR A PERIOD OF (5) FIVE YEARS AT AIR TRAFFIC NAVIGATION SERVICES (ATNS) ON “AS AND WHEN” REQUIRED BASIS. (ATNS/LEGAL/RFP046/23.24/PANEL OF ATTORNEYS)

REQUEST NUMBER:	REQUEST CATEGORY	
	For Discussion	
	For Approval	x
	For Recommendation	

1. PURPOSE OF SUBMISSION

1.1.1. The purpose of the submission is to request the Senior Manager: Supply Chain Management to approve the extension of the closing date of the tender for: the appointment of panel of attorneys to provide legal services for a period of (5) five years at air traffic navigation services (ATNS) on “as and when” required basis to the 7th of February 2024 at 12h00 CAT.

2. BACKGROUND

2.1.1 The RFP was advertised on the ATNS website and e-tender portal on the 14th of December 2023 with the closing date of the 6th of February 2024 at 12h00 CAT.

2.1.2 It was indicated in the tender document that bidders need to request the links to submit their tenders online.

2.1.3 SCM is experiencing challenges with the link as bidders are unable to upload the tender submissions and bidders are therefore requested to extend the tender closing date



from 06 February 2024 till 07 February 2024 in order to allow enough time to upload tender submissions.

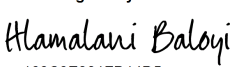
- 2.1.4 The tender specification will remain the same as advertised on the 14th of December 2024, the extension is to give bidders enough time to prepare upload their proposals.

3 RECOMMENDATIONS

- 3.1.1 It is recommended that the Senior Manager: Supply Chain Management approves the following:
- 3.1.2 The extension of the closing date of the tender for: the appointment of panel of attorneys to provide legal services for a period of (5) five years at air traffic navigation services (ATNS) on “as and when” required basis to the 7th of February 2024 at 12h00 CAT.

Prepared by Manager: Operational Procurement

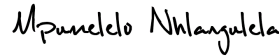
Hlamalani Baloyi

Signature: DocuSigned by:

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Date: 06 February 2024

Approved by: Senior Manager: SCM

Mpumelelo Nhlangulela

Signature: DocuSigned by:

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Date: 06 February 2024